

Commonwealth Youth Games Volunteering Team
Isle of Man 2011
Job Description

Job Title: Results Assistant

Category: Sports

Location: Sporting venues in Douglas as required

Organising Committee Representative: Tony Jones

Job Purpose:

To record results at the sporting venue and send through to the Results Coordinator of the Games

Main duties and key responsibilities:

- To record sporting results on the software
- To relay this information to the Results Coordinator in an accurate and timely manner

Key skills or experience required:

- Computer skills
- Numerical skills would help
- Attention to detail
- General awareness of the specific sport will help (but not essential)

Health and Safety

The volunteer fulfilling this role will be responsible for their own health and safety and the impact of their actions on others. They will be responsible for identifying any possible risks to The Games Office.

Reporting Framework

The volunteer will report directly to the Results Coordinator, Volunteering Committee, and Organising Committee of the Commonwealth Youth Games 2011.

Hours Required:

1 person in each sporting venue during competition times so potentially 8 people max (if treat cycling as one) but depending on when required we could have same people moving between venues. (see timetable below)

(2 people in total are required on each venue's results desk but TJ is hoping the Sports will provide 1 person who will have the sports specific knowledge and we provide the computer literate person – TJ to confirm this)

Dates and Times (on basis needed c.1hr before and after event timings):

Dates	Athletics (NSC)	Badminton (NSC)	Boxing (Villa)	Cycling (Prom)	Cycling (Grandstand)	Gym (CoE)	Gym (EV)	Rugby (Bowl)	Swim (NSC)
Thurs 8th			1100-2100						
Fri 9th	1030-19.45	0945-2030	1100-2200	1715-2100		1300-1800	1300-1800		0800-2130
Sat 10th	1000-2030	0900-1900	1600-2200		0915-1430	1300-1800	1300-1800	1515-2200	0800-2100
Sun	1100-1900	1000-1700	16.00-2200	1315-1715		1300-1800	1300-1800	1445-2200	0800-2100

11th									
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